

# Day Course Registration Form

Name: .....

Occupation and place of work: .....

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Address: .....

.....

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Daytime telephone number: .....

Email address: .....

## Course(s) for which you are applying:

*(Maximum of two courses on one form)*

Title(s): .....

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Date(s): .....

**Course Fees:** £160.00 course per delegate for a full day course. **£290 for two courses if booked and paid for at the same time!** Please attach a cheque made payable to the **ACE Centre Advisory Trust** or complete the following:

**Invoice to** (name and address): .....

.....

Payment needs to be received before the course to secure a place. Note that this fee is non-refundable unless notification of non-attendance has been received at least two weeks prior to the date of the course, so that the place can be re-allocated from the waiting list. We will send you an acknowledgment of receipt of your completed application form.

**Coffee/tea and lunch is provided. Please indicate any special dietary requirements:**

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Where did you hear about our courses? .....

*Please return this form  
and the course fee to:*

**Training Coordinator  
ACE Centre  
92 Windmill Road  
Headington  
Oxford  
OX3 7DR**



Please tick this box if you would like us to keep you updated with future training opportunities at the ACE Centre.